

Responding to a Deficiency Notice

Observations of defects and deficiencies in traffic control devices and pavement markings come from many sources, including law enforcement, other agencies, the public, and office staff. Receipt of such a report constitutes legal notice for an agency. Reasonable response and appropriate action is necessary.

The following response times for suitable action are suggested guides for crew activities:

Signs and Devices

Regulatory: Stop, Yield, etc. Appropriate action upon notice, down and/or missing signs replaced within 24 hours of notice.

Warning: Speed Limits, Curve, Narrow Bridge, etc. Appropriate action within 3 working days.

Guide: Route Markers, Service, Tourist, etc. Appropriate action within 5 working days.

Chevrons, Delineators, Arrows, etc. Appropriate action within 3 working days.

Barricades and Miscellaneous Devices.

Appropriate action within 3 working days.

Common sense and good judgement must always be used when responding to all deficiency notices or other requested actions. The predetermined guidelines listed here may not be appropriate for all situations.

Pavement Markings

Notices and complaints about deficient pavement markings should be investigated within 3 working days. If reasonable action is possible within crew capabilities, such as cleaning mud from road, this activity should be scheduled as soon as reasonably possible, preferably within 5 working days. If addressing a deficiency requires outside services, the observation should be noted and appropriate action taken within the next regularly scheduled contract period.

Individual agencies should establish response times most appropriate for local needs.

(This page is blank.)